

**STRATEGIC RISK REGISTER 2009/10 JULY 2009**

Description	Risks	Result	Likelihood	Impact	Score	Responsible Officers	Existing Controls	Actions
<b>KEY PRIORITY 1.</b>								
Promote and support the sustainable regeneration and economic development of Tonbridge Town Centre.	Economic situation.  Supplementary Planning Documents (SPD) not prepared due to impending changes in legislation	Unable to optimize receipt of developer contributions. Council reputation adversely affected.  Reputational risk.	6	3	18 1	M.T via C/O PT&L	Whole issue under review as a result of new proposals to be introduced by Government during 2009 which could obviate the need for the Council to adopt this SPD, but require another approach to be adopted	1.
<b>KEY PRIORITY 2.</b>								
Secure a continuing supply of affordable housing and work to prevent homelessness.	Economic situation.  Lack of suitable development opportunities.  Lack of capital funding.	Reputational risk and failure to attract future funding.  Increase in the shortfall of affordable housing.  Increasing demand for existing affordable housing with longer average waiting time.	4	3	12 1	M.T via C/O EHHS	1. Levels of housing need quantified in 2008 Strategic Housing Market Assessment.  2. Clear policies for the provision of new affordable housing identified in LDF Core Strategy (CP17) and Affordable Housing Supplementary Planning Documents.  2. Preferred partner Registered Social Landlords selected for their proven track record in delivering new affordable housing. Performance monitored as part of an on-going and open dialogue.  3. Strong relationship with developers, landowners, parishes, support providers, and Homes & Communities Agency.	

Description	Risks	Result	Likelihood	Impact	Score	Responsible Officers	Existing Controls	Actions
<b>KEY PRIORITY 3.</b>								
Involve, safeguard and meet the needs of children and young people.	Economic situation.  Failure to engage target markets.	Professional – Loss of public perception.  Social – No reduction in health inequalities or childhood obesity rates	2	2	4 1	<b>M.T via C/O PT&amp;L</b>	Liaison with schools including Aylesford Sports College. Link to MEND programme (Mind, Exercise, Nutrition...Do it!) an organisation dedicated to reducing global childhood and family overweight and obesity levels.  Holiday programmes including Activate and the Playscheme plus Y2 Crew. Links with LSBU and the Excel programme. Youth and Play Development Officer in post. TMYouth website. TMYouth Forum.	2.
<b>KEY PRIORITY 4.</b>								
Achieve a cleaner, smarter and better maintained street scene and open space environment.	Economic situation.  Failure or poor performance of contractor.  Fuel shortage.	*Lower levels of cleanliness *Adverse public reaction/complaints *Risk to public health *Failure to comply with health and safety legal requirements	4	3	12 1	<b>M.T via C/O EHHS</b>	Street Scene OSG regularly meets to monitor actions and progress. Procedural checks in place to ensure accurate work and financial records are maintained. Annual review of service undertaken at end of each financial year. Public liability in place. Performance management systems are in place across key areas of the service. Contract Procedure Rules are the framework within which the procurement of the contract was approved. Officers monitor the contract and provide updates to Members. Auditing of high risk activities being undertaken in 2009/10 to ensure compliance with H&S requirements.	

Description	Risks	Result	Likelihood	Impact	Score	Responsible Officers	Existing Controls	Actions
<b>KEY PRIORITY 5.</b>								
Promote, encourage and provide opportunities for healthy living.	Loss of key staff.  Loss of external funding	Decline in public health standards locally. Negative image/criticism of the Council. Failure to progress corporate priorities.	3	2	6 1	M.T via C/O EHHS	Health OSG and Policy Board in place to monitor and promote activity. Environmental Projects Coordinator works closely with CS and other partners on key initiatives.	3.
<b>KEY PRIORITY 6.</b>								
Work with partners to increase safety by tackling – Acquisitive crime Anti-social behaviour Perception of crime Substance misuse Violent crime	Loss of key staff, implementation not monitored.  Economic situation.	Failure to implement actions  Adverse publicity for the CSP	2	2	4 1	M.T via C/O CE	Action plan regularly reviewed and monitored by the Community Safety Partnership.	
<b>KEY PRIORITY 7.</b>								
Achieve with our partners the priorities set out – a. In the sustainable Communities Strategy for TMBC 2009/12. b. In the Local Area Agreement. c. Arising from work of the Borough's Local Strategic Partnership.	Economic situation  Loss of key staff to drive initiatives.	Reputation at risk with both public and Partners (current and future)  Loss of grant funding from KA2.	2	2	4 1	M.T via C/O CE	Progress of strategies and actions formally monitored and reported on via Local Strategic Partnership.	

Description	Risks	Result	Likelihood	Impact	Score	Responsible Officers	Existing Controls	Actions
<b>KEY PRIORITY 8.</b>								
Make a positive local contribution to tackling the causes and effects of climate change.	Failure to secure implementation of adopted strategy and action plan.  Economic situation.	Negative image/criticism of the Council	2	2	4 1	<b>M.T via C/O CE</b>	Monitoring of achievements against action plan regularly monitored by OSG	

Action Number	Brief Details	Responsible Officer	Completion Date
1.	Review approach to pooling developer funding in Tonbridge Town Centre following introduction of the Community Infrastructure Levy which has been delayed by Government.	Chief Planner (Policy)	2010/11
2.	Implement two schemes, funded by the Big Lottery Fund's Children's Play initiative, in Leybourne and Tonbridge. Extend the Y2Crew summer scheme to serve parishes in the north west of the Borough. Update the T&M Youth Agreement in partnership with KCC's Youth Service. Implement the approved programme of consultation/market research, involving young people. This includes surveys of users of the 2009 Activate and Summer Playscheme programmes. Introduce the on-line booking and payments system for Activate holiday schemes. Expand the range of on-line services to include, subject to evaluation, Summer Playscheme bookins and booking children's parties. Review the Council's Corporate Child Protection Policy in accordance with our Safeguarding Children Framework. Actively participate in the two new Local Children's Service Partnerships within the Borough to provide a coordinated service to children and young people, particularly those most in need. Ensure young people, particularly those at risk of committing crimes, have access to appropriate and affordable positive activities and increase the range of these opportunities. Implement the 'stretch initiatives' in the T&M Youth Agreement in partnership with the KCC Youth Service. Work with Parish Councils and other partners to develop facilities for young people, including grant-aiding play areas and skate parks for children and young people. Hold 6 meetings of the TM Youth Forum. Utilise the Play Strategy to inform decisions relating to the needs of young people.	Leisure Development Manager	Mar 2010 Complete July 2009 Sept 2009  June 2009 Sept 2009  Ongoing Ongoing  Ongoing  Mar 2009 Ongoing  Dec 2009 Ongoing
3.	Procedures for the work of the Environmental Projects Coordinator are being developed.	CEHO	Jun 2009